

London Region

Swimming Coaches Forum

Terms of Reference

Role

1. To give advice and assistance to promote the development and improvement of swimming within the Region.
2. To provide opportunities for senior coaches to exchange views and information.
3. To provide liaison with coaches within the Counties, providing views and information both from the coaches in each County to the forum and from the forum to the County coaches in each County
4. To link into Swim England Programmes for exchange of information and views.
5. To liaise with London Region Swimming and Development Groups.
6. To work towards improvement of London Region Championships.
7. To provide general guidance and review conditions and selections for overseas camps.

Composition

1. Twelve coaches to be appointed through open recruitment
2. In addition the following may attend:
 - a. Chairman who maybe a coach and a member of the Forum or someone external
 - b. Swim England staff members: Talent Officer, Club Development Officer and Regional staff (or equivalent posts should these be changed/renamed)
 - c. Regional volunteers: who can liaise on matters such as Swimming Events, Camps and Development issues
 - d. Minute-taker provided by Swim England/London Region.

Appointments

1. Twelve coaches to be appointed by open recruitment with notice and application forms on the London Region web-site.
2. Appointment will be based on the best fit to the criteria in clauses 3 and 4 below
3. Individual coaches will meet the following:
 - a. Level 3 coach (or higher), or working towards Level 3 Coaching Qualification, or at the discretion of the board
 - b. Coaching at a club in the London Region.
 - c. Able to attend Coaches Forum meetings held during the day, midweek, throughout the year.
 - d. Agrees to liaise with and distribute information to other coaches within their County to provide a two-way transfer of information.
4. In addition the coaches as a whole will include:
 - a. At least one coach from each County/Sub-Region
 - b. Not more than one coach per club
 - c. Coaches who regularly produce swimmers that win medals at National Championships.
 - d. At least one coach involved in the development of age-group swimmers
 - e. One coach from a Swimming Network
5. Coaches will be appointed for three years. Four coaches will stand-down each year but may re-apply.

6. Coaches who do not attend two consecutive meetings may be asked to stand down from their position on the Forum.
7. The Forum members will appoint a selection panel that should consist of a minimum of four coaches, one Swim England staff member and one London Region representative both of whom normally attend the meetings for any new appointments that are being considered onto the Forum.
8. The Forum will appoint a Chairman, who may be a member of the Forum or an independent, to serve for one year, but who may be re-appointed.