

**Minutes of the ASA London Region Annual Council Meeting (ACM) held on  
Saturday 16 September 2017 at  
The Abbey Centre, 34 Great Smith Street, London SW1P 3BU**

**Present**

**Voting Board Members Present**

Jackie Bedford  
Norman Edgell  
Dave Fletcher  
Kay Grimshaw  
Alex Harrison  
Kathy Hook  
Ralph Shortland

**London Swimming Staff Present**

Suzanne Philpot      Regional Executive Officer  
Kelly Stannard      Administration & Member Services Officer

**Clubs Present**

Beckenham SC (2), Bexley Masters SC (1), Bexley SC (2), Bromley SC (1), Camden Swiss Cottage SC (1), Croydon Amphibians SC (3), Croydon Borough Swimming Association (1), Dive London (2), Ealing SC (1), Kingston Royals (2), Romford Town SC (1), South Croydon SC (1), Teddington SC (1), Wandsworth SC (3).

**Total 22 voting delegates**

**1 Apologies**

Apologies had been received from Jean Cook, Peggy Etiebet, Richard Whitehead, Flo Barnes and West London Penguin Swimming & Water Polo Club.

**2 Declarations of Interest**

Kay Grimshaw declared an interest in agenda item 10, Election of the Region's representative to the ASA Sport Governing Board

**3 Minutes of last Annual Council Meeting (2016)**

3.1 There were no amendments or questions raised as to the accuracy of the minutes and Council unanimously approved the minutes.

**4 London Region Annual Report and Accounts**

**4.1 Annual Report**

The Chairman introduced the Annual Report, and thanked all the volunteers who worked tirelessly for the region throughout the year. There were no questions or amendments raised. Alex Harrison proposed that the report be approved, seconded by Diane Gamble. Council voted unanimously to approve the Annual Report.

**4.2 Accounts**

In Richard Whitehead's absence the Chairman introduced the accounts.

Nick Hallam proposed that the Accounts be approved, seconded by Norman Edgell. Council voted unanimously to approve the Accounts.

Council noted the increase in the fees.

## **5 Inauguration of the President 2017 -18**

Ralph Shortland recalled details of his year in office and the many events that he had had the pleasure of attending. Ralph then proceeded to inaugurate Diane Gamble as the new President. Diane Gamble on behalf of the Region thanked Ralph Shortland for all his work during the year.

## **6 Election and inauguration of the Vice President 2017-18**

There had been no nominations for Vice President. The Chairman confirmed that the Board had proposed to elect Alex Harrison. This was noted by Council and Alex Harrison was duly elected. Diane Gamble inaugurated Alex Harrison.

The Chairman advised that the Regional Management Board would be reviewing the process for election of the Vice President.

## **7 Election of the Members of the Regional Board 2017-20**

The Chairman advised Council that Jackie Bedford, Peggy Etiebet and Richard Whitehead had come to the end of their current term of office. Two nominations had been received (Jackie Bedford and Richard Whitehead) and, as they were unopposed, they were elected onto the Regional Board until 2020.

The Chairman confirmed that Peggy Etiebet had sent in her nomination to remain on the Board and that she had been reappointed at the Management Board meeting on the 12<sup>th</sup> of September. Council endorsed the Board's decision.

## **8 Appointment of the Independent Examiner of the Accounts**

The Council voted unanimously to appoint D J Clark as the Independent examiner of the Accounts.

## **9 Election of the Region's representative to the ASA Sport Governing Board**

The Region has the responsibility to nominate the ASA SGB Representative from the London Region. This is a four year position and is currently held by Kay Grimshaw. Kay has agreed to be nominated for one year only on a rolling basis whilst the details of Incorporation are not clear. Kay is due to step down from this position in 2020. Council endorsed the election of Kay Grimshaw.

## **10 Election of the Region's Delegates to ASA Council 2017**

The Chairman advised Council that the Region was entitled (based on the current number of registered members) to 10 voting delegates to ASA Council this year. Under the constitution, four of these seats are taken by the Region's President and Officers. Five nominations had been received for the remaining six seats - Jackie Bedford, Norman Edgell, Kay Grimshaw, Kathy Hook and Richard Whitehead - and they were duly elected unopposed.

The Board had discussed the remaining vacant seat at its meeting on 12 September in order to advise Council whom it would nominate. Colin Robson and Alex Harrison had submitted nominations after the deadline and the Board nominated Alex Harrison. Council endorsed the Board's decision.

Dave Fletcher was no longer able to attend and Kay Grimshaw and Richard Whitehead would have to be substituted as they were automatically allocated places due to their positions of ASA Sport Governing Board Representative and ASA Vice President. The nominated Colin Robson, Ralph Shortland and Chris Bedford had been nominated as their substitutes. Council endorsed the Board's decision.

There was still one available delegate space which the Board will seek to fill.

### **11 ASA 2017 Council (including the Annual Report and Accounts and any motions for a change to ASA Law)**

It was noted that Swim England is preparing motions to present to 2017 Council to enable the Association to incorporate. The details were not available in time for the papers to be sent to the July 2017 Swimming Board meeting. The Region is likely to need changes to its constitution to reflect changes to ASA Law and procedure in order to establish the new Swim England structure.

A Notice of motion to Council 2017 was presented to the delegates with the following proposals:

London Regional Council notes the forthcoming discussions at the 2017 Swim England Council about incorporation of Swim England, changes to the Laws of the Sport, and changes to the governance structure. It also notes that the changes, if implemented, will have an impact on the Region, the Region's constitution and the Region's governance structure.

- The Region's delegates were reminded of their duty under the Region's constitution to take into consideration discussions within Regional Council Meetings whilst speaking and voting at Swim England Council
- It was recommended that Council instruct the Region's Board to make any necessary consequential changes to the Region's constitution and governance structure but, in so doing, take into considerations the discussions at Regional Council Meetings
- It was recommended that Council instructs the Regional Board to seek Regional Council approval when it next meets of any changes to the constitution.

These proposals were agreed by all the delegates to Council.

The Chairman thanked everyone for their attendance and closed the meeting.