

## London Swimming Bursary Scheme 2018/19

### What is the Swim England London Region Bursary Scheme?

In order to reduce some of the financial burden experienced by our members when undertaking their continuous professional development, London Swimming has made some funding available towards the cost of Swim England Coaching Courses across all the disciplines.

### Who can apply?

Applicants must be a member of a club that is affiliated to the London Region and the club must be SwimMark accredited.

Applications must be supported by a statement or evidence that the applicant has been actively engaged in coaching with the club for a minimum of six months and that they will continue to work at the club on completion of the training.

In addition the following criteria must be met;

- Clubs will need to demonstrate they have made every effort to gain funding from alternative sources.
- Applications reviewed by a regional panel.
- All Senior Coach Programme (formerly Level 3) bursary applications will be reviewed and approved by the Regional Executive Officer.
- Applications for Swim England Tutor Training will be treated as per Senior Coaches.

The proposed course must be recognised by Swim England and the applicant must meet the course criteria. London Swimming has the final decision on which clubs should be subsidised based on their progress.

### How Often Can I Apply?

Only two candidates from eligible clubs can receive a bursary award in one financial year (1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2019) for assistant coach and coach courses. In addition each club is entitled to apply for one bursary per financial year towards a Senior Coach (formerly Level 3) qualification or Tutor Training Course. Unused bursaries will not be carried over.

Please note the year in which the bursary falls in to is determined by the course start date and not the date when the bursary was applied for.

### How much funding is available?

Awards will be made to off-set a percentage of the overall cost of training and examinations.

- Swim England Assistant Coach (formerly Level 1) courses up to 40%
- Swim England Coach (formerly Level 2) courses up to 50%
- Swim England Senior Coach (formerly Level 3) courses up to 60%
- Swim England Tutor Training Courses up to 60%

These bursaries will also support those candidates who are up-skilling from an old qualification to the new qualification/Recognition of Prior Learning (RPL).

### **How do I Apply?**

Ensure all sections of the London Swimming Bursary Application Form are completed in full by both the applicant and club chairman then submit via email to [London@swimming.org](mailto:London@swimming.org).

**Only fully completed Forms will be processed, those with any information missing will be rejected.**

Please note: Your fully completed application form must be received and approved before any decision is made, therefore do not commit yourself to any course for which this bursary is essential to your attendance without first receiving our decision. No retrospective funding will be awarded.

### **The Bursary**

The Bursary can be provided in two forms:

1. A voucher code which is to be redeemed on the Institute of Swimming website when booking onto the course.
2. Funds will be reimbursed by direct credit to the nominated bank account as shown on your completed application form once you have sent a copy of the receipt / proof of acceptance on to the course to [London@swimming.org](mailto:London@swimming.org).

Failure to complete the course- could mean you need to pay back the full bursary amount awarded. Medical other reasons need proof.